



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MOTHER TERESA COLLEGE OF EDUCATION
Name of the head of the Institution		N.ALLIMUTHU
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04339272151
Mobile no.		9942904531
Registered Email		mtce2011@gmail.com
Alternate Email		mtce2005@gmail.com
Address		Mettusalai, Illuppur post
City/Town		Pudukkottai
State/UT		Tamil Nadu
Pincode		622102
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.S.Suresh
Phone no/Alternate Phone no.	04339272151
Mobile no.	9942904531
Registered Email	mtce2011@gmail.com
Alternate Email	mtce2005@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.moherteresacoedu.org">http://www.moherteresacoedu.org</a>
<b>4. Whether Academic Calendar prepared during the year</b>	No

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.67	2013	05-Jan-2013	04-Jan-2018

<b>6. Date of Establishment of IQAC</b>	05-Jun-2009
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
To arrange TET, TRB and TNPSC coaching classes for students	19-Aug-2019 2	50
All the Faculty members and students have to attend various Workshops and seminars.	22-Oct-2019 1	25
National Mathematics Day	23-Dec-2019	15

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Regular meetings of Internal Quality Assurance Cell (IQAC)

Timely submission of Annual Quality Assurance Report (AQAR) to NAAC

Orientation of faculty members/administrative staff regarding Revised Accreditation Framework of NAAC Conducted by IQAC Coordinator and Criteria Heads

Collection, analysis of Feedback from all stakeholders and action taken for improvement

Constant encouragement and inspiration by the IQAC to promote research aptitude and research ethics among faculty members & students

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Collection, analysis of Feedback from all stakeholders and action taken for improvement	Collection, analysis of Feedback from all stakeholders improved
All the Faculty members and students have to attend various FDPs, Workshops, in reputed Colleges	All the Faculty members and students to attended various Workshops, seminars in reputed Colleges
All the faculty members are informed to publish their papers in journals.	All the faculty members are informed to publish their papers in journals.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Management	18-Jul-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

30-Dec-2017

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic session, college prepares its proposed academic calendar. Time Table committee designs Time Table for all UG, PG programs as per the University norms. It is displayed on notice board. Teachers are informed about their workload and courses (Subjects). Teachers refer to the standard reference books prescribed by the University along with latest information available through online and other resources for effective implementation of curriculum.1.1.1. State the vision, mission and objectives of the institution, and describe how these are communicated to the students,

teachers, staff and other stakeholders. The vision statement of the institute is to ensure "Effective Communication to One and All". This vision is met by the following mission objectives: • Specialized manpower generation in the field of speech and hearing. • Basic and applied research in speech, language and hearing • Clinical services to persons with communication disorders (speech, language and hearing). • Education to the public on issues related to communication disorders (speech, language and hearing).

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	EDUCATION - Elective Course System	04/06/2018
MEd	EDUCATION - Elective Course System	04/06/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft skill	06/08/2019	30
Research Methodology Thesis writing Using Latex	10/09/2019	25
Faculty development program	20/09/2019	13
Research Methodology workshop	06/11/2019	20
Basic Calligraphy	11/12/2019	63
Yoga	05/02/2020	25
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BEd	Observation and Teaching Learning Practices	95
MEd	Field Based Internship Training Program	17
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is an analysis that occurs when the output of a system is employed as input back into the system as part of a result. The progress of any institute, especially a college, depends upon a well-structured feedback system. A feedback provides right information for the further development. It plays a vital role as an eye-opener for all the stakeholders. To implement the feedback system, it requires a thorough preparation. The college has aimed at receiving feedback from the faculty members in 2018-2019. In the academic Session, the feedback has helped the individuals and organization as a whole to improve the performance and effectiveness of the Institution. The information provided by the faculty members is kept confidential and used for improving and upgrading the performance of the institute. There are informal mechanisms employed to obtain feedback from students and stakeholders on the curriculum from time to time. If necessary, and if major issues are involved, it is communicated to the college and university. Internal arrangements and adjustments are made to enrich the curricular input or to strengthen the curricular input.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	200	100	95
MEd	EDUCATION	50	25	17
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2019	95	17	22	2	1

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	15	4	2	2	0
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 Students mentoring system available in the institution In our institution, mentoring system has been introduced from 2017-2018, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance and attendance. 3. To minimize student’s dropout ratio. 4. To monitor the student’s regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship is observed. This system has been useful in identifying slow and advanced learner and through a careful examination of each mentors report the college has organized ‘Remedial Classes’ in identified topics. HOD will meet all mentors of his/her department at least once in a month to review paper implementation of system. Advise mentors wherever necessary. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. Outcomes of the system a) The attendance percentage of the students has increase to greater extend. b) The number of detainment of students has decrease consistently. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
112	24	1:5

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	24	14	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

	state level, national level, international level		Government or recognized bodies
2019	NIL	Nil	NIL
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Bed	11611	FIRST YEAR	09/07/2020	30/07/2020
Bed	11611	SECOND YEAR	09/07/2020	30/07/2020
Med	11611	FIRST YEAR	07/07/2020	30/07/2020
Med	11611	SECOND YEAR	07/07/2020	30/07/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) system at the institutional level: The institute has reformed the continuous internal evaluation system from faculty centric to student centric. • Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. • Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy. • Scrutiny of the prepared question paper is carried out by HoD/ Subject expert to ensure quality of the Question paper. • Monitoring the attendance of the students for the Examination. • Internal Assessment has to be carried out within the stipulated time. • After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the notice board. • Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal. • Upload of assessment marks in university web portal and subsequently communicated to parents

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar for the conduct of CIE INDEX Sr. No Particular Page No 1 Adherence to the academic calendar 2 2 Academic Calendar highlighting schedule of Continuous internal evaluation Examination (parameters) 3-6 3 Schedule of Class Assessment Test-1 (CAT-1) 7 4 Schedule of Class Assessment Test-2 (CAT-2) 8 5 Schedule of Session Examination 9 6 Display of CAT-2 question bank 10-11 7 Display of Assignments 12-13 The institution adheres to the academic calendar for the conduct of CIE ? In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. ? Only head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. ? The Schedule of All Examinations is given in academic calendar. ? The course teachers announce the syllabus and display question bank for CAT-I , CAT-II Assignment-I and Assignment-II as per the academic calendar. ? Assignments are submitted by students as per the dates given in academic



Calendar ? The slots of the CAT- I, CAT-II, Assignment-I, Assignment-II and sessional exam are mentioned in the academic calendar. Examination schedule of these exams is announced and displayed in advance by Dean (Academics). ? Display of marks is also as per the schedule given in academic calendar. ? Following table shows the schedule and implemented dates of Internal evaluation parameters Internal evaluation Parameter (2019-2020) Scheduled Date as per Academic Calendar Class Assessment Test-1 January 2020 Display of CAT-1 Marks January 2020 Class Assessment Test-2 March 2020 Display of CAT-2 Marks March 2020 Session Examination April 2020 ( Or as per University examination Schedule Display of Assignment -1 January 2020 Display of Assignment-2 March 2020 Display of Session Marks April 2020

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.moherteresacoedu.org/scripts/pc.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
11611	BEd	EDUCATION	88	88	100
11611	MEd	EDUCATION	15	15	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.moherteresacoedu.org/scripts/SSS.aspx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Oneday State Level Seminar on teaching as a profession	B.Ed/M.Ed	15/07/2019
Role of yoga in our life oneday workshop	B.Ed/M.Ed	19/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	0
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	3
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	Nil	Nil	Nil	0	0	0
<a href="#">View File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
<a href="#">View File</a>						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	1	1
Presented papers	0	0	1	1
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS OF TENQUE FEVER	YRC	5	70
YOGA TRAINING	RED CROSS	4	50
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	0	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS OF TENQUE FEVER	NGO	RALLY	3	65
CLEAN CHAMBUS	SELF	ACTIVITY	15	100
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
HANDS ON TRAINING	20	Self	2
FACULTY EXCHANGE	1	Management	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
TEMPORARY	JOB TRAINING	CSI-PRIVATE	18/11/2019	19/11/2019	12
TEMPORARY-UNIVERSITY NORMS	INTERNSHIP TRAINING	COLLEGE CURRICULUM -TNTEU	01/08/2019	16/12/2019	95
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3	2.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6375	808250	20	3500	6395	811750
Reference Books	805	185600	0	0	805	185600
Journals	18	37800	0	0	18	37800
CD & Video	13	2700	0	0	13	2700

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	42	30	2	1	1	2	5	1	0
Added	2	1	0	0	0	1	0	0	0
Total	44	31	2	1	1	3	5	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3	1.2	1	0.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Computer laboratory: Computer laboratory: Annual maintenance contract is given to vendor through proper tendering method for the maintenance and upkeep of all the computers in our college. Psychology laboratory: The department teachers and the laboratory staff maintain the psychology department laboratories. Psychology laboratory maintains many psychological tests and equipment along with textbooks that can be issued by students and teachers of the department. The lab staff maintains the record for the same students can issue material from the department by depositing their student ID, whereas teachers can sign in the department laboratory register before issuing any equipment, book, test, or other material. The laboratory

staff also regularly checks for the working of electrical equipment like tube lights, fans, etc. Any dysfunction is reported immediately to the concerned department of correction and/or replacement. Library: The College Library is fully automated. The software is assist to Library for their housekeeping operations such as acquisition cataloguing, circulation, serial control, stock verification, etc. For purchasing of books, Library received the recommendation from the faculty and students, after check their duplicate titles and then placed the order to the vendor. The library has capacity of 40 seats for readers and has separate section for Audio Visual Collection. On summer vacation Library check their stock taking and complete the weeding out process. Library has done complete stock verification of books after one year. The library has a systematically arranged stack hall at the first floor. Library has the institutional membership with DELNET (Developing Library Network) from 2012.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	DISABLED AND POOR STUDENTS	2	40000
Financial Support from Other Sources			
a) National	ADI DHIRAVIDAR AND TRIBAL WELFER	86	2190000
b) International	0	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SOFTSKILL DEVELOPMENT PROGRAM	06/09/2019	35	MTCOE
BRIDGE COURSE	08/08/2019	70	MTCOE
YOGA TRAING	04/01/2020	40	SKY YOGA

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	TRB	11	4	1	0
2019	TNPSC	40	12	6	2

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
VIVEGA MAT HR SEC CHOOOL	35	6	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	30	B.ED., M.ED	EDUCATION	BHARATHIDA SAN UNIVERSITY AFFILIATED COLLEGE	TAMIL, ENGLISH, MATHS, PHYSICS
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	00	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has Student council and students actively get involved in various committees. 1. Class Committee - Each UG class has a Committee to review the academic activities, progress and improvement plans of all subjects of all semesters. The committee consists of Chair person, Class adviser and the student's representatives(4 Members/semester/section). The committee will discuss the academic related issues including conduction of classes, question paper pattern and students grievances Guidelines for Affiliated/ Colleges of Education. 2. News Letter Magazine Committee - Students representatives who are nominated in the editorial board help to collect articles, poems, drawings etc from talented students. They compose, edit and take initiative in printing the newsletters at Department level and work for the preparation of magazine at college level. Faculties of the editorial board will guide them in the entire process of printing and releasing the magazine. Student editors also involve in preparing the conference proceedings souvenir of student conventions conducted in the Departments. Our students participate actively through the functioning of the college. The student representation in Mother Teresa college of Education is according to norms and directives of the University. Students with academic competencies are nominated as Class representatives and students from Cultural, Sports, red ribben club and two girl student representatives nominated by the Principal, this is the form of the composition of the Student Council. Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Rangoli Competition, to Prestigious Intercollegiate Drama Competition like to sports Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

17.07.2012. REGISTRATION NUMBER: 11833 Caters to the educationally backward Brings out Students latent talents Brightens up career avenues Shapes up a new generation Strives for total excellence

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

27000

5.4.4 – Meetings/activities organized by Alumni Association :

MTCOE is flourished its wing are registered as member and 2 programmes are organised to explore the views and experiences of the alumni. MTCOE also encouraged to organise annual alumni meeting to get the feedback for the betterment of the teaching, learning and research activities.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The college follows the Professional Management approach in managing the Institutions. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and



participative management. Practice of Decentralisation is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development The college does not have the freedom to develop its own curriculum, since it is under the Tamil Nadu Teachers Education University, whose centrally imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process: either as members of boards of studies in various universities, or as experts involved in devising or preparing study materials to be used in universities.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organized, featuring faculty members and other experts from different institutions.
Examination and Evaluation	Each subject of the college is required to prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. The pattern and nature of questions and assignments set by the college are in accordance with the criteria or pattern prescribed by the different subjects.
Research and Development	The college has always believed that the quality of academic research not only may be reflected in the quality of

classroom teaching, but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences. The college also provides teachers with assistance to organize seminars and conferences. It facilitated two Faculty Exchange Programmes by the Various subjects.

Library, ICT and Physical Infrastructure / Instrumentation

The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has two smart classrooms, one ICT-enabled classroom, ten classrooms with LCD TV sets, WiFi and LAN facilities. There are a couple of ICT - enabled seminar halls as well. Apart from having a WIFI-enabled campus, we also have an academic library with electronic support, scanners, OHP, and departmental laptops.

Human Resource Management

In centres of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging new staff members to avail themselves of opportunities to attend orientation programmes. In-service teachers are also encouraged to apply for refresher courses, FDPs and major/minor research projects and their progress and achievements are duly put on record. The encouragement and concern has enabled five faculty members to complete their PhD in the last year and one faculty member to complete her M.Phil as well. In addition, three staff members were granted Child Care Leave.

Industry Interaction / Collaboration

Our College tries its very best to rope in various corporate houses by way of enhancing placement opportunities for its student community as well as fine-tuning soft skills for its faculty too.

Admission of Students

The Admission Committee of our College, comprising our Principal and

senior faculty members as well as a few senior non-teaching staff members work tirelessly to ensure fair and hassle-free admission of students. With the entire admission procedure being offline and online, the students too feel convenient to monitor the process themselves, without having to move physically from one college to the other in online mode of admission. The admission process held by the admission committee by senior staff with the Principal. The college has been carrying out the students admission procedure with the use of google form, where the online support for the same is provided by the institutions website developer.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The colleges vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable. For all Governing Body meetings, the minutes and resolutions by circulation are sent by email to GB members and also made available as hard copies.</p>
<p>Administration</p>	<p>The Principal is in touch with teaching and non-teaching staff members, as well as with GB members, through email. Notices and other kinds of administrative information are put up on the college website. The college office is fully automated and equipped with 24/7 internet connectivity.</p>
<p>Finance and Accounts</p>	<p>The institution maintains accounts using the Tally software.</p>
<p>Student Admission and Support</p>	<p>The college has been carrying out the students admission procedure with the use of Smart College software. The online support for the same is provided by the institutions website developer. Classrooms are equipped with smart TVs, and ICT powers the learning process. Some departments have webpages of their own. Students of some departments are able to connect with their teachers online and interact or clarify academic issues with them. High-speed internet services provide seamless connectivity throughout the college campus.</p>

**Examination**

University examinations, forms need to be filled online. Results are initially also displayed online.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Program- Mini teaching	Training on Administrative Skill	04/06/2019	06/06/2019	16	4
2020	Bridge course and spoken English	Computer Training Program- Tally	02/04/2020	03/04/2020	24	6
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	1	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
SET,NET.Coaching	Best Performance Award	Firts Rank holder Award

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

yes, Mother Teresa college of Education audit yearly in all the academic years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr.Chinnathambi	50000	College facilities development
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6.4.3 – Total corpus fund generated

100000

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	yes	Yes	yes
Administrative	Yes	yes	Yes	yes

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College conduct parent teachers meeting for discussing development of academics.

6.5.3 – Development programmes for support staff (at least three)

The College sees to it that its support staff, who form an integral part of the college family are well catered to. 1) The College authority together with its faculty members ensure that their expenses during medical emergencies are taken care of. A part of their childrens' educational costs and at times their marriages too are shared by the Teachers' Council of the College. 2) Their living quarters within the college premises have been renovated. 3) 3) E-Pension for them has already been regularized.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The colleges IQAC was reconstituted, and the different members of the newly constituted group were given responsibilities relating to the preparation of data related to the 7 different criteria under which each AQAR in the current cycle would be prepared. 2. The Governing Body of the college accepted a proposal sent by the Foundation to begin, in collaboration with the college, a Career Advancement Scheme, to train students of the college for the entrance examination for admission. 3) In a bid to cater more proactively to its student population, our college has built a G3 new building with ample and spacious classrooms, with each floor possessing separate rest rooms and water purifiers. The Building also houses a state of the art and Education Library on the ground floor, beside which a beautiful Cafeteria cum near laboratory for the students has come up. The Building also has a modern gymnasium for students and staff alike, along with a separate staffroom for its faculty members.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Oneday Seminar on Competency Development	09/09/2019	09/09/2019	09/09/2019	48
2019	Workshop on Computer Skill Development	10/10/2019	10/10/2019	12/10/2019	68
2020	Faculty Development Programm on Research Stastics	08/01/2020	08/01/2020	09/01/2020	25
2020	Conference on Innovative Trends on Teacher Education	04/02/2020	04/02/2020	04/02/2020	70

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Good Food Good Mind	08/01/2019	09/01/2019	42	56
Women Health	18/02/2019	19/02/2019	56	42
Time Management	13/04/2020	14/04/2020	41	24
Women Entrepreneurs	13/07/2020	14/07/2020	62	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the Institution met by the renewable energy sources ,Power requirement met by renewable energy sources 43500 units / YEAR, Total power requirement 523513units /YEAR

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Rest Rooms	Yes	2
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	2

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/10/2019	1	Awareness Camp on Eco Friendly Diwali	Illuppur	72
2019	1	1	03/12/2019	1	Safety Awareness Workshop	Mettusalai	84
2020	1	1	07/01/2020	1	Traffic Safety Program	Pudukkottai	64
2020	1	1	10/02/2020	1	Environment Preservation and Plantation	Illuppur	52

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of ethics and conduct for the students	17/06/2019	1. He/she shall be regular and must complete his/her studies in the College. 2. All students must uphold academic respect to all persons and their rights and property and safety of others etc. 3. He/she must carry the identity card, issued by the college. 4. he/she should not Park a vehicle in a

no parking zone 5. He/she is forbidden for Smoking on the campus of the college. 6. He/she should not indulge in any act of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, marital or family status, physical or mental disability, gender identity, etc. 7. He/she should not misbehave at the time of student body elections or during any activity of the college. 8. He/she should not indulge in any disruptive activity in a class room or in an event sponsored by the college. 9. Cheating and Copying during examinations are forbidden. 10. All the students are informed that Ragging is a crime. So They should not involve in any act of ragging such as use of spoken /written word or any act which has the effect of teasing, treating or handling with rudeness any student. 11. All the students are informed that they should not involve in act of sexual harassment which encompasses a range of conduct, including sexual assault, unwanted touching or persistent unwelcome comments, emails, or pictures of an insulting or degrading sexual nature etc. 12. Any student of the college aggrieved by any acts of sexual harassment or ragging can approach the Student Grievance Redressal cell at the college



conduct for the faculty

in attending to duties in the college. 2. Treat all students with respect and dignity and be just and impartial to all irrespective of caste, creed, sex, status, religion, language and place of birth 3. Acknowledge and respect the uniqueness, individuality and specific needs of pupils/students and promote their holistic development 4. Refrain from accepting remuneration for coaching or tutoring his/her own students except for remedial teaching under an approved scheme 5. Seek to establish and maintain cordial relations with parents/guardians. 6. Work in a collaborative manner with students, guardians, management, other members of staff, relevant professionals and the wider school community, as appropriate, in seeking to effectively meet the needs of students. 7. Faculty should exhibit intellectual honesty and integrity in all their scholarly endeavours. 8. Faculty should refrain from lodging unsubstantiated allegations against colleagues or higher authorities 9. Faculty should participate in programmes of professional growth like in-service education and training, seminars, symposia workshops, conferences, self-study etc . 10. Faculty should avoid conflict between their professional work and private interests which could reasonably be

		<p>deemed to impact negatively on pupils/students 11. recognize the management as the prime source of his sustainable development and develop mutual respect and trust through his professional activities and outputs.</p>
Code of ethics and conduct for the support staff	17/06/2019	<p>1. Make efforts to enhance administrative efficiency. 2. Remain familiar with and adhere to college policies relevant to his responsibilities. 3. Take necessary and appropriate action to ensure constituents' safety and wellbeing in and around the college community. 4. Provide students, faculty, other staff, and administration with the tools and assistance they require to perform effectively. 5. Act promptly to remedy deficiencies, such as equipment failures, or classroom problems. 6. Prepare all reports, vouchers, bills, invoices, records, and other important documents accurately and honestly. 7. Safeguard any confidential information.</p>
Code of ethics and conduct for the administrators	17/06/2019	<p>1. Encourage outstanding teaching, research, and other professional activities. 2. Maintain a safe and clean environment for student learning and faculty research. 3. Act as an advocate for faculty, staff, and students of the College. 4. Treat faculty, staff, and students fairly and impartially. 5. Refrain from engaging in behaviour on the college premises that is inconsistent with their</p>

role as College leaders.  
6. Strive to ensure the availability of resources required to accomplish goals and objectives.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Republic Day	26/01/2019	26/01/2019	46
International Day agaibst drugs abuse	10/06/2019	11/06/2019	52
world environmental day	05/06/2020	06/06/2020	64
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

**Energy Conservation** All the compact fluorescent lamps (CFLs), mercury and sodium vapour (250 watt 125 watt) street lights have been changed to energy efficient Light Emitting Diodes (LEDs) bulbs and tube sets (40 watts) in the campuses in the campuses. The faculty members, administrative staff and students are sensitized to use electric power judiciously. Provisions of master switch to all the classrooms to enable to switch off all fans/lights at the end of class work have been made in the University New buildings in the University have been constructed with more provision of natural lights and ventilation, enabling lower consumption of electrical energy in day time.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practices: ACADEMIC AUDIT** The advantages of an academic audit are manifold such as, but not limited: For students: It helps in eliminating unnecessary workload and dwells mainly on those essentially required for the success of a student's career. For teachers: It helps in clarifying their roles and responsibilities and thus avoids conflicts. For employers: It ensures availability of well-rounded students who can contribute from day one itself. For the Administrators: It gives an insight into the overall quality of the institution including its strengths, weaknesses, opportunities and threats. For Management: It ensures the proper use and effectiveness of the processes, systems, infrastructure, practices, infrastructure, HR and facilities in the practice of the institution and to implement corrective measures. The Practice Principles articulate how teachers can deliver the curriculum and engage students. They are designed to link directly to a school's documented teaching and learning program, which outlines what is to be taught, and the approach to assessment, which helps teachers determine student learning needs and how students can demonstrate their levels of understanding. Each Principle is supported by a theory of action that describes how the work of teachers can generate improved student learning over time. It explains the specific changes that can be expected and creates a brief evidence-based synopsis. The Tamilnadu Teachers Education University System functions in heterogeneous conditions comprising of social, linguistic, regional, economical, location (metropolitan, urban, mofussil, tribal), infrastructural (rich, moderate, poor), and aspiration (International, National, and Regional) diversities prevailing across the country. These diversities are reflected in the student and teacher composition that influence teaching and research activity in Tamilnadu Teachers Education University. The question of quality of research in India has to be situated in this complex social milieu In India the question of quality of

research has come to the fore due to enormous growth of research which is produced mainly as a part of M.Ed research in the University system during the last few decades. The growth in numbers and the subsequent issues of the quality of research output call for a comprehensive review of the existing situation and to suggest corrective measures to be taken to improve the state of research in India Research Quality: M.ED. Dissertation is the first indicator of a researcher's ability to produce good quality research. Considerations of the quality of research involve understanding what quality is and what are its parameters. It is universally agreed that high quality of research refers to a process that covers all aspects of the object of study by raising pertinent questions and arriving at reliable answers which significantly enhance the prevailing knowledge base and create new knowledge. Our college is known for transforming and empowering students who come from diverse backgrounds ranging from underprivileged sections to affluent ones. One of the best practices is of our college is "Growing Within: Nurturing the potential of students, enabling them, empowering them to carve their unique paths". It helps to facilitate self-growth, self-worth and actualization of potential of the students through myriad ways of empowerment and competence building Practices like experiential learning, using the method of power-point presentations to help them organize their thinking process and build professional skills, using audio-visual aides (such as screening of films and plays, displaying paintings, photographs etc.), holding talks by experts in certain given fields and promoting wellbeing through the activities such as breathing exercises or rigorous physical activity endorses a student centric, self-directing pedagogy. Through constructive feedback, open communication, inculcating a culture of critical thinking and holding an array of in-depth discussions, the college has managed to uplift its most underprivileged members to be more self-reliant, career oriented and great leaders. The teaching culture here seeks to highlight and thereby have the students appreciate that the true essence of life lies outside the bounds of black and white, and in a wide varieties of shades. Practice such as appreciating text is to enable students to draw life-world reflected in the text. The students learn to think beyond right-wrong, profit-loss, abnormal-normal, and beautiful-ugly and start an educative experience on range not limited by these extremities. This is also possible through the individualized mentoring and counseling that the teachers provide to the students. Our college library with its varied collection of books, journals, magazines and e-resources also opens a window to the wider world for the students. Another notable best practice has been the effort to "Reaching Out: Strengthening Ties with the Community". It helps to cultivate a sense of social responsibility in the students and inspire community work that would also help in bridging the theory-praxis divide. This entails taking teaching beyond books and text and bringing it closer to context. Staff Council of the college created Social Outreach and Community development committee which launched "Project HUM" with an objective to foster "Reaching Out" initiative of the college. Students regularly take to working for organizations and various NGOs, while also undertaking academically driven research projects of applied nature. Various departments of the college affiliate themselves and work in collaboration with nationally acclaimed associations. The students here are empowered through educational and co-curricular tasks alike to be better citizens and leaders in fast-changing culture of the country. Apart from these we also inculcate sensitivity and responsibility towards environment in our students. .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.motherschool.edu.org/pdf/Best%20Practices.docx>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision To provide value - based quality education to socially and economically backward students resulting in their harmonious development and making them productive to attain rural upliftment and self - sufficiency through education. To prepare the students to meet the challenges of life by nurturing their potential and inculcating leadership qualities in them.

Provide the weblink of the institution

<http://www.moherteresacoedu.org/scripts/vision.aspx>

## 8.Future Plans of Actions for Next Academic Year

To create an enabling environment for holistic development of Students, Faculty and Support Staff To facilitate continuous upgradation and updation of Knowledge Use of Technology, by Faculty and Students To fulfil its Social Obligations, in the manner of providing formal informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community To create awareness and initiate measures for Protecting and Promoting Environment To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives To continuously Innovate, Introduce new courses and remain relevant to the changing needs To Implement Structural Repairs to Building and Electrical Repairs, on the basis of Structural Audit, carried out by the Management To Implement the recommendations made by Audit Team which conducted Green Audit Energy Audit, carried out by the Institution To provide space for and make available Canteen Facility and Canteen Kiosk, for Students Staff Members To create Additional Lecture Rooms by optimally utilizing the available space To provide resources required for Use of Technology to provide online course contents, video lectures, etc , to overcome space constraints To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research To encourage faculty to undertake Consultancy Assignments To encourage faculty to Organise Faculty Improvement Programmes, National To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, book bank facility, etc. To organize programmes (informal education) on topics of general interest for the benefit of students and society / community To continue to organize Extension Activities for the benefit of the Society and to create awareness on various social issues To Introduce Job-oriented and Skill based courses To give thrust to and create awareness about Cleanliness To initiate more scholarships to reward the students for various achievements To give additional thrust to Campus Placements Initiatives To Identify Talent among students for various sports cultural activities